

## Childcare Facilities

### Mandatory Procedures to be Followed

#### Business Guidelines

- Have facility staff **take in children from outside** if no traffic danger
- **Sanitize all high-touch areas** 3 times daily to include mid-morning, mid-afternoon and at the end of the day and as needed including light switches, door handles, sink handles and countertops with a sanitizer that is EPA approved for COVID-19 and in accordance with application requirements as per label
- **Provide EPA-registered disposable wipes** to teachers / staff to sanitize commonly used surfaces (e.g., keyboards, desks, bookshelves) before each use
- **Remove all soft toys**, mouthed toys, sensory bins and water tables from play areas.
- **Sanitize indoor and outdoor play equipment** after each group play with a sanitizer that is EPA approved for COVID 19 and in accordance with application requirements as per label
- **Post signage** for social distancing, face covering, and [WCHD information for symptomatic](#) individuals
- **Stagger staff shifts** to encourage social distancing; require teachers and children to wash hands prior to shift
- **Suspend outdoor activities** that do not adhere to 6 ft. social distancing until requirements are lifted; clear or limit use of outdoor furniture or equipment for sanitary and social distancing practices as practicable

#### Employee & Customer Guidelines

- **Screen all individuals for symptoms** of COVID-19; take temperature every day prior to entering the campus or building
- **Log call-ins for absentee children** and staff to include symptoms and continue to report all suspected outbreaks to the Washoe County Health District
- **Develop a procedure for isolation** for symptomatic children, students, staff
- **Exclude individuals with symptoms** of illness until prescribed period as established by the Health Authority and a minimum of 72 hours following symptoms during COVID-19 pandemic
- **Suspend all visits by parents and individuals** or children who are not part of the childcare operations.

### Questions and Additional Guidance

Washoe County Health District	775.328.2434
City of Reno	Reno Direct at 775.334.INFO (4636) / <a href="mailto:RenoDirect@Reno.gov">RenoDirect@Reno.gov</a>
City of Sparks	775.353.5555 / <a href="mailto:business@cityofsparks.us">business@cityofsparks.us</a>
Washoe County	Dial 3-1-1 or 775.328.2003 / <a href="mailto:Washoe311@washoecounty.us">Washoe311@washoecounty.us</a>